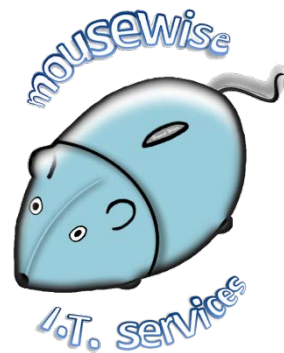


Tel: 01934 643962  
mobile: 07748 183159  
E Mail [mike@mousewise.co.uk](mailto:mike@mousewise.co.uk)



## Mousewise Data protection policy

### Data Backup & Recovery Protection Policy.

We will make a backup of all data needed by you for the purposes of recovery and restore as requested for any job undertaken. Copies of your data will be held securely and kept strictly confidential. Mousewise will not use or pass on any information “*addresses, phone numbers, emails, pictures, music, graphics, artwork*” found in any of the data recovered for any purpose other than to restore it for your use. We will destroy all copies of any data on the old media and a backup copy will be kept for a three month period then destroyed, or if specified this data can be deleted at the time in order to maintain your privacy and peace of mind.

### Privacy and Data Protection Policy.

We respect your right to privacy and will keep safe any personal details that you give us in line with the UK Legislation on Data Protection. We ask you to give us personal details for our records and we will only keep those details for as long as you may need to use our services. Please be assured that we do not sell or share any information about individual Registered Users.

### Registration of Feedback Policy.

In order for you to register feedback, we will ask you for some basic details including your name, telephone number and email address. This information will be used to process your request.

### Postal, Email and Telephone Privacy Policy.

If you supply us with your telephone number, you may receive telephone or text contact from us with information. You may also receive telephone or text contact from us with information regarding new products and services or upcoming events. If you supply us with your postal address you may receive periodic mailings from us with information on new products and services or forthcoming events. Your email address may be used by us to notify you about updates to the Site and/or contact you for marketing purposes. Your contact details information will not be shared with any organisations outside of mousewise. If you do not wish to receive telephone calls texts or mailings, please let us know.

Mike Wilcox

MCITP, MCTS, Net+

Web <http://www.mousewise.co.uk/>

mousewise™

Please take the time to visit our [Website](#) & like me on [Facebook](#) or leave a [review](#).